

The Dobson Association, Inc.
Board of Directors Board Workshop
Thursday, March 13 , 2025 5:30 pm
La Casita, Grande Room
2719 S Reyes, Mesa AZ 85202
Live Streaming and In-Person Meeting

Meeting Minutes – Approved _____

Members Present:

President: Sam Javelosa
Treasurer: Stephanie Fee
Member: Bradley Bettencourt
Member: Sandy Murray
Member: Michael Snedeker
Member: Katelyn Noble

Members Absent:

Vice President: Holly Prasetio
Secretary: Christa Tropin
Member: Open Seat

Also in Attendance:

General Manager: Steve Burns CMCA, AMS, CAAM from City Property Management Company
Lifestyle Manager: Chad Turner

I. Call to Order:

The meeting was called to order at 5:30 PM by Sam Javelosa. A quorum was established.

II. Approval of Agenda

Agenda topics were approved

III. Discussion Topics

a) City Property Actions Plans and Responses to Board Feedback

General Manager Steve Burns went over the response to Board feedback from City Property.

b) Negotiation of Fees and Terms of Agreement

Steve presented the updated proposed contract to the Board. Director Javelosa noted that there was an additional change that was discussed, and Steve advised it would be included in the final version of the contract.

c) Purchasing Policy

The changes to the purchasing policy as approved by the Budget and Finance Committee were presented for Board feedback.

d) Employee Handbook Updates

Updates on reporting procedures for inclusion in the employee handbook were presented for Board feedback.

e) Drought and DRAC Guidelines

Discussion was held regarding the planting requirements in the Architectural Guidelines. It was determined that there are many drought friendly planting options, but that some changes may be made to the guidelines regarding what constitutes a tree.

f) Landscape RFP Discussion

Discussion was held regarding the landscape RFP and what would be included in the services.

g) Lighting

Steve went over a handful of lighting concerns and was directed to begin addressing the ones within his spending authority and to get bids for running new conduit down Lake 8.

IV. Adjournment:

The meeting was adjourned at 6:41 PM.

Minutes Submitted By: Steve Burns, acting as independent recording secretary